

1 RESOLUTION 89-19

2 RESOLUTION ADOPTING THE
3 CALIFORNIA HOUSING INSURANCE FUND'S
4 CONFLICT OF INTEREST CODE

5 WHEREAS, the California Housing Finance Agency (the
6 "Agency") through its Board of Directors ((the "Board") is
7 authorized to adopt rules and regulations governing the
8 California Housing Insurance Fund; and

9 WHEREAS, the Board has determined that the proposed
10 Conflict of Interest Code regulations attached hereto are
11 necessary and appropriate for adoption by the Agency.

12 NOW, THEREFORE, BE IT RESOLVED by the Board of
13 Directors as follows:

- 14 1. The attached Conflict of Interest Code regulations,
15 incorporated herein by reference, are hereby adopted.
16 2. The staff is directed to give public notice, conduct
17 any required public hearing and take such other action
18 as may be required by law for the adoption by the
19 Agency of such regulations.

20 I hereby certify that this is a true and correct copy of
21 Resolution 89-19 adopted at a duly constituted meeting of the
22 Board of Directors of the California Housing Finance Agency held
23 on May 11, 1989 at San Francisco, California.

24 ATTEST: 
25 Secretary

26 Attachment

Part III is added to Title 25 of the California Administrative Code to read:

Part III. CALIFORNIA HOUSING INSURANCE FUND

Chapter I. General

Article 1. Conflict of Interest Code

22000. General Provisions

The Political Reform Act, Government Code Sections 81000, et seq. requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Adm. Code Section 18730, which contains the terms of a standard Conflict of Interest Code, which can be incorporated by reference, and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings. Therefore, the terms of 2 Cal. Adm. Code Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, along with the attached Appendix in which officials, employees and consultants are designated and disclosure categories are set forth, are hereby incorporated by reference and constitute the Conflict of Interest Code of the California Housing Insurance Fund (CHIF).

Pursuant to Section 4(A) of the standard Code, Designated Employees, as shown on the Appendix attached to this Code, shall file statements of economic interests with the CHIF.

APPENDIX
TO
CONFLICT OF INTEREST CODE
OF
CALIFORNIA HOUSING INSURANCE FUND

Designated Employees

Disclosure Categories

Director	All
Deputy Director, Operations	All
Deputy Director, Marketing	All
Administrative Manager	All
Risk Manager	All
Delinquency and Claims Manager	All
Marketing Development Manager	All
Marketing Account Representative	2, 3, 4
Data Processing Manager	1, 2, 3, 4
Accounting Administrator	1, 2, 3, 4
Staff Counsel (all attorney levels)	All
Lender Underwriting Manager	All
Underwriting Manager	All
Delinquency Specialist	All
Claims Handling Manager	All
Product Development Manager	1, 2, 3
Customer Service Representative	2, 3, 4
Lender Finance Auditor	4
Loan Audit Specialist	4
Underwriter	2, 3, 4
Technical Services Representative	4
Consultants	All

If a Designated Employee is a business firm, the statement shall be filed by the individual or individuals in the firm with primary responsibility for conducting the firm's business activities with the CHIF.

"Consultants" shall include any natural person who provides, under contract, information, advice, recommendation or counsel to CHIF, provided, however, that "consultants" shall not include a person who (A) Conducts research and arrives at conclusions with respect to his or her rendition of information, advice, recommendation or counsel independent of the control and direction of the CHIF or of any CHIF

official, other than normal contract monitoring; and (B) Possesses no authority with respect to any CHIF decision beyond the rendition of information, advice, recommendation or counsel.

The Director may, with the concurrence of legal counsel, determine in writing that a particular consultant, although a "Designated Employee," is hired to perform a range of duties that are limited in scope and thus is not required to comply fully with the disclosure requirements described in this Code. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure required. Such determination shall be retained by the CHIF. Nothing herein excuses any such consultants from any other provision of this Code.

Disclosure Categories

Designated employees required to report information pursuant to categories 1 through 4, inclusive, shall disclose relevant information concerning investments in, sources of income from, or his or her status as a director, officer, partner, trustee, employee or any position of management in any of the described business entities or persons.

Category 1. Business entities or persons which are actual or potential suppliers of services, materials, products, supplies, commodities or equipment utilized by the CHIF.

Category 2. Business entities or persons which are engaged in the mortgage insurance business including, but not limited to mortgage insurance companies, underwriters or claims adjusters.

Category 3. Business entities or persons who have a pending claim or lawsuit against CHIF.

Category 4. Business entities or persons which fall within the definition of an "approved lending institution" as defined in California Health & Safety Code ("H&S") Section 51604 or a "qualified developer" as defined in H&S Section 51611 or which are actual or applicant borrowers, originating lenders, servicers or insureds of an "insured loan" as defined in H&S Section 51609.

Category 5. All interests in real property located within the State of California (excluding one's primary residence).

NOTE: Authority cited: Section 87300, Government Code.

Reference cited: Sections 87300 et seq., Government Code.